



# CITY OF SANTA CRUZ TRANSPORTATION AND PUBLIC WORKS COMMISSION AGENDA REPORT

DATE: October 30, 2014

AGENDA OF: November 17, 2014

DEPARTMENT: Public Works

SUBJECT: Errett Circle Residential Permit Parking Request

---

**RECOMMENDATION:** That the Transportation and Public Works Commission facilitate a public review of the request to implement permit parking on Errett Circle; and approve or deny the inclusion of Errett Circle in the Westside Residential Parking Program.

---

**BACKGROUND:** In May 2014 the Public Works Department received an email from a resident requesting a Residential Permit Program that would be for the inner portion of Errett Circle and to have parking restrictions from 11:00pm to 6:00am.

Public Works staff reviewed the request and the Municipal Ordinance that allows for opting into the residential permit program. Usually a permit parking request is caused by a large business or a collection of businesses, or by schools or the University as employees, customers, teachers, and students converge on the parking resources in the neighborhoods where there is limited supply and take over all of the available parking. Although Errett Circle doesn't have a large outside generator, except for the Garfield Park Christian Church, staff believed that they fell into the same category as the Jewell Street area that was approved in 2013 and that they could be helped with the Residential Permit Program. Staff then followed Municipal Code procedures for adding streets to a program.

Since the area to be included in the Residential Permit Program was small and staff time was limited, the requestor was allowed to present the petition to the neighborhood instead of mailing out petitions to each residence. This resident petitioning has been done on other occasions. The requestor was provided a qualified petition with addresses on Errett Circle and the addresses on the side streets off of Errett Circle for one block, a total of 44 residences.

Public Works staff received the petition back with 30 of the 44 residences requesting to opt-in to the Westside Residential Permit Program, (68% of the residences). The Municipal Code requires 67% of residences approving the installation to opt-in to the program. Staff posted the area with a 30-day notice of installation and sent out notices to all residences within 300 feet of the proposed parking restrictions and received three (3) letters in support of the proposed changes and twelve (12) letters in opposition of the proposed changes.

SUBJECT: Errett Circle Residential Permit Parking Request  
DATE: November 17, 2014  
PAGE 2

DISCUSSION: The Municipal Code Ordinance (10.41.040) allows residents to request a public review of the proposed parking program request to the Transportation and Public Works Commission. The TPWC decision is final unless appealed as outlined in Chapter 1.16 of the Municipal Code.

FISCAL IMPACT: If approved there will be minor fiscal impacts due to the costs of signage installation and enforcement.

Prepared by: Marlin Granlund, Parking Program Manager

Submitted by:

Mark R. Dettle  
Director of Public Works

Attachments:

Letters of support - 3

Letters of opposition - 12