

**SOUND AMPLIFICATION PERMIT APPLICATION**

Santa Cruz Municipal Code Section 9.40.010

**APPLICANT** \_\_\_\_\_ **ORGANIZATION** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **ADDRESS** \_\_\_\_\_

**TELEPHONE** (day) \_\_\_\_\_ (evening) \_\_\_\_\_

**AMPLIFICATION: DATE** \_\_\_\_\_ **TIME** \_\_\_\_\_ **LOCATION** \_\_\_\_\_

Events held in a City Park must **first** be approved by the Parks and Recreation Dept.

**PURPOSE** for which amplification is to be used: \_\_\_\_\_

Type of music \_\_\_\_\_ # of pieces in band \_\_\_\_\_

Maximum number of people to attend event: Youth \_\_\_\_\_ Adult \_\_\_\_\_

Have you applied for a permit for this location in the past? Yes \_\_\_\_\_ No \_\_\_\_\_

Results \_\_\_\_\_

Will there be an Admission charge? Yes \_\_\_\_\_ No \_\_\_\_\_

If there is an admission charge you must contact the City Finance Dept.

Will alcohol be sold or served (circle one) at this event? Sold Served No

If yes and alcohol will be sold, attach A.B.C. Permit

**NAME OF PERSON RESPONSIBLE FOR MONITORING AMPLIFICATION EQUIPMENT TO ASSURE COMPLIANCE WITH SANTA CRUZ ORDINANCE NUMBER 9.36 AND 9.37 (see below)**

**NAME** \_\_\_\_\_ **ADDRESS** \_\_\_\_\_

**PHONE(DAY)** \_\_\_\_\_ **(EVENING)** \_\_\_\_\_

**PLEASE READ BELOW AND BACK BEFORE SIGNING:**

A. No person shall between the hours of 10:00 p.m. and 8:00 a.m. be permitted to make any offensive noise within 100 feet of any building or place regularly used for sleeping purposes or which disturbs any person within hearing distance of such noise. ORDINANCE #9.36.010.

B. No person shall make, cause or permit to be made any noise or sounds which are unreasonably disturbing or physically annoying to people of ordinary sensitiveness or which are so harsh or so prolonged or unnatural in their use, time or place as to cause physical discomfort to any person and which is not necessary in connection with any activity which is otherwise lawfully conducted. ORDINANCE #9.36.020.

C. Where the Police Department responds to a loud or unruly gathering more than once with twelve (12) hours, the responsible person shall be liable for the costs of providing special security service for the second and following responses. ORDINANCE #9.37.030

**APPLICANTS SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PLEASE READ THE GUIDELINES AND PROCEDURES ON THE BACK OF THIS FORM**

\*\*\*\*\*

**PERMIT**

**DATE:** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_

**HOURS:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_

**CONDITIONS OF APPROVAL:**

- 1. Permit must be presented upon request by the Santa Cruz Police Department. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**AUTHORIZED SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Permit fee paid \$ \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_

SCPD - 037

## **GENERAL INSTRUCTIONS**

1. *COMPLETE THE ATTACHED APPLICATION. BE SURE THAT YOUR LOCATION ADDRESS IS IN THE CITY LIMITS OF SANTA CRUZ. (IF YOU ARE NOT CERTAIN, PLEASE ASK THE RECEPTIONIST).*
2. *RESIDENTIAL AREA REQUESTS: A PERMIT WILL NOT BE ISSUED UNLESS YOU HAVE CIRCULATED A PETITION TO YOUR NEIGHBORS CLEARLY EXPLAINING THE PROPOSED EVENT, DATE AND HOURS. THE NEIGHBORHOOD CANVASS MUST INCLUDE BOTH TO THE SIDES, AND FRONT AND REAR OF THE RESIDENCE. ATTACH A ROUGH DIAGRAM TO THE APPLICATION. ALL SOUND PERMITS IN RESIDENTIAL AREAS EXPIRE AT 10 P.M. AND NOISE MUST STOP.*
3. *THE **COMPLETED** APPLICATION, NEIGHBOR CONSENT FORM, AND A **NON-REFUNDABLE** FEE MUST BE RETURNED TO THE POLICE DEPARTMENT AT LEAST FOURTEEN (14) CALENDAR DAYS PRIOR TO THE EVENT. THE FEE IS AN APPLICATION FEE ONLY AND DOES NOT GUARANTEE THE APPLICATION WILL BE APPROVED.*
4. *DO NOT ASSUME THAT THIS APPLICATION WILL BE APPROVED. DO NOT EXPEND ANY MONEY, SIGN CONTRACTS, ETC., UNTIL YOU RECEIVE (IN WRITING) THE APPROVED PERMIT.*
5. *APPLICANT MAY BE REQUIRED TO OBTAIN OTHER DEPARTMENTAL APPROVAL, (FIRE, PLANNING, ZONING, FINANCE, ALCOHOLIC BEVERAGE CONTROL ETC.), PRIOR TO PERMIT ISSUANCE.*
6. *YOU WILL BE CONTACTED BY THE DEPARTMENT WHETHER OR NOT YOUR PERMIT HAS BEEN APPROVED.*
7. *THIS PERMIT IS FOR "ONE TIME" EVENTS. COMMERCIAL BUSINESSES WANTING TO START ONGOING ENTERTAINMENT MUST SUBMIT AN ENTERTAINMENT PERMIT APPLICATION.*
8. *SOUND AMPLIFICATION PERMIT APPLICATIONS FOR PARKS AND RECREATION CONTROLLED LOCATIONS SHOULD BE OBTAINED FROM, AND APPROVED FIRST BY THE PARKS AND RECREATION DEPARTMENT.*
9. *PERMIT APPLICATIONS FOR CITY PARKS ARE TO BE TURNED IN AT PARKS AND RECREATION. PERMIT APPLICATIONS IN CONJUNCTION WITH A CITY "SPECIAL EVENT" ARE TO BE TURNED IN AT THE FIRE DEPARTMENT.*  
  
*ALL OTHER PERMIT APPLICATIONS ARE TO BE TURNED IN TO POLICE RECORDS AT 155 CENTER STREET. FEES ARE DUE AT THAT TIME.*
10. *THE POLICE DEPARTMENT RESERVES THE RIGHT AS A CONDITION OF APPROVAL TO REQUIRE THE APPLICANT TO PROVIDE SECURITY FOR THE EVENT. THE SECURITY SHALL BE EITHER A STATE LICENSED UNIFORM SECURITY OFFICER OR AN OFF DUTY UNIFORMED SANTA CRUZ POLICE OFFICER.*