Response to Kathy Agnone
Community Program Specialist, Special Events, City Manager's Office

1) How many people do we expect? "super massive slumber party" seems incongruous with the 150 people we're estimating.

Point taken. Please understand, hosting such an event and appealing to the various groups and individuals we're hoping will attend isn't going to be easy, thus we've tried to put a "fun" spin on it by adding the Super Massive Slumber Party title. This doesn't actually mean its going to actually be "super massive." That was added to appeal to a student organization on the UC campus so that they would take some initiative and invite their members. Membership in these orgs is very low. We don't have org. status on campus.

You may well imagine, spending the night camping with some of our homeless population may not be the most appealing idea and so we're trying to create some draw.
We don't know exactly how many people to expect. If 150 show up and participate with the campout then we'll consider that a great success. Our Sanctuary Camp events haven't ever amounted to more than 70 attendees except the Community Awareness Forum at the high school with had 150 people sitting through a lecture series.

Our estimate of 150 seems a good one.

2) How will we control the number of attendees to the footprint of the event?

As we've stated in our application, we're going to create a physical barrier with storm fencing affixed to 55 gallon plastic barrels, so as to not puncture the ground. We're creating a small sense of community planning. There are specific areas for tents, sleeping bags, meeting area and entrance. People are free to come and go at will but while attending the event, they will be encouraged to remain inside of the event foot-print. We've created a larger footprint than we expect to need to accommodate for freedom of movement and appropriate space between tents.

3) How will we ensure that attendees will camp within the designated area and not along the riverbank and adjacent areas?

We're committed to hosting a very specific event where attendees camp ONLY IN THE DESIGNATED AREA. This is a very strict event in this regard. If folks are camping in other areas, that is clearly not the goal of this event. Community Campout will have 4 people in florescent vests (Responsible Person) who will insist that folks only camp within the footprint. If people camp in other areas, that is not protected by the camping ordinance we've cited and those people would be doing so illegally. Community Campout is intended and committed to be a strictly legal event.

4) What is our security plan, hours of service, number of security personnel, patrol footprint, scope of services security personnel would provide, managing clean-up and breakdown.

Security Plan
Responsible Person RP:
Sanctuary Camp will have 4 people wearing florescent vests. They will be stationed at the following locations: “front entrance (intake) desk” of the Community Campout. They will be providing a handout of rules that will be signed by each camper and then will direct folks to the RP within the camp who will assist the camper in finding a good spot to set up for the night. The other two RPs will be roaming the exterior of the camp area and the surrounding park area. In general, RPs will be offering the campers and attendees info, assistance and guiding people into the event footprint.
Hours of service:
Even though this is an evening campout sandwiched between two days, it isn’t actually a daytime event.
Set-up will begin at 12pm May 9th
Campers may begin to join the event at 3pm with an official start time at 5pm May 9th.
The following morning continental style breakfast, a morning music presentation and short meeting will all commence before the close of the event at 12pm May 10th.
First Alarm will have 1 officer from 5pm May 9th - 12pm May 10th for a total of 19 hours of service.
Patrol Footprint: Community Campout will take responsibility for patrolling the entirety of San Lorenzo Park and Benchlands to insure compliance with the city’s permit and the camping ordinance. If there are individuals who are already camping in the area, prior to the Campout, our event will not be responsible for them.

Clean-up and Breakdown will begin at 10am. Any infrastructure associated with the Campout will be completely removed by 12pm. Following that, the space will be returned to general park use. Some attendees may remain in the park for general day use only. This is not a pro-longed camping event or a veiled attempt to establish anything other than what has been proposed.

5) Will attendees primarily sleep in tents or sleeping bags? How many tents and what size do we expect? ... are we building a large walled tent or will participants bringing 4 - 8 person tents?

We are simply inviting folks to “campout” with us. We’re inviting attendees to bring extra bedding and “camping gear” to offer to a homeless person who may be in need of such.
We are constructing 1 teepee but other than that, our intake desk will be under 1 easy-up. We will not be constructing any other structures as event organizers. We have no way of knowing what attendees will bring for tents or bedding. We expect to see a mixture of small to medium sized tents and some people sleeping out in sleeping bags and blankets.

6) Promotional material references the provision of dinner, breakfast and “s’mores.” How will these food items be prepared and served?

Dinner and breakfast will be prepared and heated off-site. We’ll provide compostable paper-plates and biodegradable flatware. S’mores will also be prepared and heated off-site and served on compostable napkins.

7) The application indicates that there is a “possible movie showing,” there is also an “acoustic music area” in the site plan as we intend to present “live music.” What is our plan for entertainment and hours of amplification?

We will be showing a film and presenting acoustic music.
The film showing will be on a small amplification system and will end prior to 10pm.
The acoustic live music will not be amplified and will be during and just following dinner.
The film will be projected on a sheet of white material and will be a mix of short films.
Music will be a mix of bluegrass and singer songwriter types.

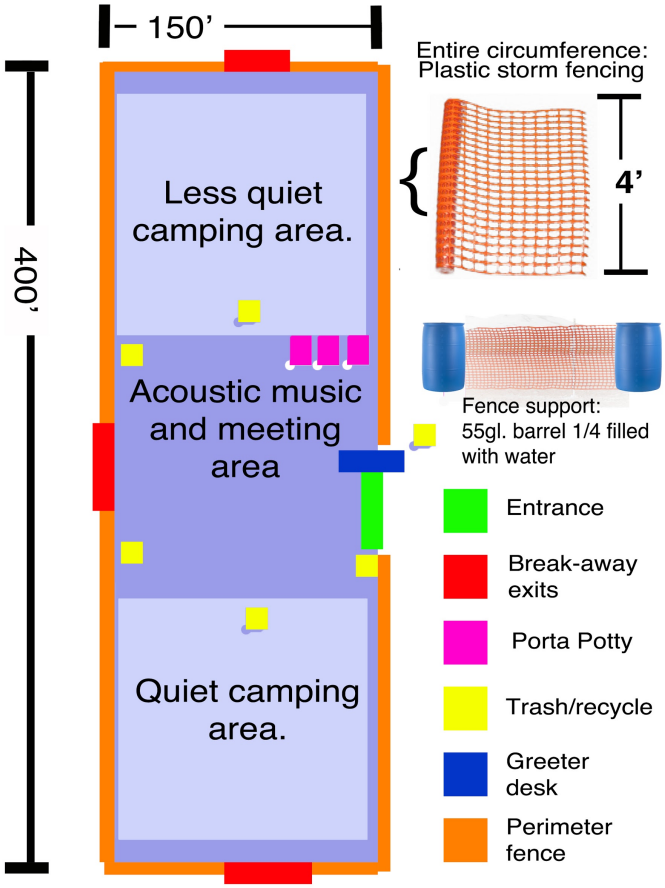
8) Since we are not “pre-registering” participants, how are we estimating the number of needed refuse and recycling containers?

To be on the safe side, Community Campout is over-estimating our need for refuse and recycling containers. We understand the general practice of using city services but we’d prefer to use our own system of plastic bins for recycling and refuse and taking them off site ourselves. We are committed to hosting a clean event that will leave the area just as we found it.

9) On what basis did we decide three portable toilets were needed? Will they be available to non-participants, as the toilets appear to be located outside of the footprint?

For the toilet/person calculation we used this potta pottie calculator:
http://unitedsiteservices.com/uses-and-planning/special-events/planning-tool
To be safe, we over-estimated attendance by 100 persons. For 250 we need 3 porta potties including one handicapped and one hand cleaning station. In the original diagram, the toilets were place outside of the camping footprint to offer some additional dignifying space between the camping area and porta potties. They can be placed within the camp footprint if the city requires this.

10) A new more detailed site map is needed that demonstrates the exact locations of fencing and locations and number of exits. A description of the type and height of fencing.



Community Campout Site Layout

Brent Adams, Administrator, Santa Cruz Sanctuary Camp 234-9848